



Pro Bono Law Saskatchewan (PBLs) is accepting applications for a summer student position in Regina, Saskatchewan.

PBLs is a non-profit charitable corporation that improves access to justice in Saskatchewan by creating, facilitating, and promoting opportunities for lawyers to provide high-quality pro bono legal services to persons of limited means.

The person who holds this position will assist all members of the public contacting the organization, including performing client intake, providing information and answering inquiries and making appropriate referrals within and outside the organization. In addition, this person will also coordinate the Regina Free Legal Clinic on clinic days and assist with office administrative duties.

The successful candidate will have excellent communication skills and will be able to communicate with persons who may be in crisis and people with varying abilities in a professional and sensitive manner. He or she will also have a high level of comfort with computers and technology, the ability to organize, manage, and problem solve with a positive attitude, and the ability to work individually as well as in a team environment.

Experience in the legal and/or non-profit field(s) is beneficial. This position will be 30 hours per week and offers a salary range of \$12 to \$15 dollars per hour depending on relevant experience and education.

PBLs is an inclusive workplace and encourages applications from all qualified individuals, including Indigenous persons, persons with disabilities, visible minorities, women and all persons protected by *The Saskatchewan Human Rights Code*.

Interested applicants should submit their cover letter and resume in confidence by **April 2, 2018**.

Please send with Attention to:

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*We thank all applicants for their interest,
however, only those candidates selected for interviews will be contacted.*